

CHORLEYWOOD CRICKET CLUB LIMITED

RULES

1. Incorporation

Following the incorporation of Chorleywood Cricket Club as Chorleywood Cricket Club Ltd ("the Club") these Rules take the place of the Constitution dated June 2013. They should be read in conjunction with the Articles of Association of the Club which take precedence in the event of any conflict.

2. Affiliation

The Club and shall be affiliated to the England & Wales Cricket Board (ECB) and the appropriate County Association. The Club shall also be affiliated to the Club Cricket Conference and to any leagues in which any of its teams participate.

3. Anti discrimination

The Club has accepted the ECB Anti Discrimination Code 2022.

The ECB aims to create an environment within cricket in England & Wales in which no individual, group or organisation experiences discrimination or acts in a discriminatory manner on the basis of a Protected Characteristic

4. Aims and objectives

The aims and objectives of the club will be:

1. To offer coaching, foster and promote the pursuit of the game of cricket.
2. To promote the Club and Cricket within the local community.
3. To manage the Club to provide such facilities as are requisite to enable members of the Club to engage in cricket.
4. To provide social activities for the members of the Club and in particular to provide food and drink (including intoxicating liquor) and such other refreshments as may be required from time to time and to arrange such functions and activities which are normally associated with the social life of a cricket club.
5. To ensure a duty of care to all members of the Club.
6. To provide all its services in a way that is fair to everyone.
7. To ensure that all present and future members receive fair and equal treatment.
8. To be child-friendly and to provide a safe and effective environment for young players. To this end the Club will adopt the current ECB Policies in relation to the welfare of young players, e.g. "Safe Hands – Welfare of Young People in Cricket".
9. To ensure that all members, playing and non-playing, abide by the ECB Code of Conduct.
10. To encourage and enable all members to participate fully in the activities of the Club.

5. Membership

All members will be subject to the Rules of the Club and by joining will be deemed to have accepted the regulations and codes of practice that the Club has adopted. Application for membership, other than Honorary members and day members, shall be by completion of a membership application form and by payment of the relevant subscription as determined by the Annual General Meeting (AGM) of the Club. Approval of all applications shall be at the discretion of the Management Committee who shall not unreasonably withhold acceptance.

A person shall not be entitled to any privileges of the Club until two days have passed since his application for membership was submitted, whether or not he is admitted as a member before those two days have lapsed.

Non playing members must not exceed 50% of total membership.

Members shall be in one of the following categories:

1. Senior (playing full season or up to 6 matches per year "Occasional playing")
2. Junior (playing and under 22 on 1 September of the previous year)
3. Social
4. Active Supporting
5. Partner
6. Friends of the Club
7. Life
8. Honorary
9. President
10. Patron

Active Supporting membership is for umpires and scorers who are involved in a minimum of 4 matches per year, members of the Management Committee and managers of colts teams. No membership fee is charged for this category and the member shall enjoy the privileges of Social members and Occasional playing members.

Partner membership is for trustees, employees and interns of Mission EmployAble. Partner members shall enjoy the privileges of Social members but not be entitled to vote at general meetings.

Parents of Junior members and Colts shall be entitled to enjoy the privileges of a Social member (but shall not have a vote at AGM/EGMs, see section 10, unless they have paid a subscription to become social members).

Friends of the Club shall be associate members wishing to stay in touch with the Club activities through mailing lists.

The Club recognises those who have made special contributions by appointing the following categories of members on an ongoing basis:

Life member – in recognition of an outstanding contribution or dedicated service to the Club over a substantial number of years.

Honorary member – in recognition of valuable service to the Club in an official capacity having ceased that role and no longer playing.

The President – a ceremonial role

The Patron – for contributions to the welfare of the Club through local connections and political support and/or sponsorship.

Life members, Honorary members and the President and Patron shall enjoy the privileges of Social membership but shall not be required pay a membership fee unless they wish to play in matches, in which case a playing membership fee is payable. The Management Committee will consider appointments to these categories by a proposer and a seconder. A minimum of 80% of the Management Committee must agree the appointment which will then be put to the AGM for confirmation.

All visitors and guests participating in official Club events ('day members') shall be granted special "day" membership.

The liability of each member (with the exception of day members) is limited to £1, being the amount that each member undertakes to contribute to the assets of the Club in the event of its being wound up with a shortfall of assets whilst a member or within one year after ceasing to be a member.

6. Membership fees

Membership fees (e.g. annual subscriptions and match fees) will be set annually. These shall be recommended by the Management Committee and agreed at the Annual General Meeting.

Subscriptions shall become payable on or before 1st May each year and a member shall not be entitled to any of the privileges of membership unless their subscription is paid by 31st May. The Management Committee may terminate the membership of any member whose annual subscription is due and remains unpaid on 1st August. Any member who has failed to pay in full a previous subscription is required to pay any arrears and the current year's subscription in full before the privileges of membership are restored.

The Management Committee shall have the power to make exceptions to this rule in special cases, as well as making reductions for any period less than a year.

Membership fees must be less than £1,612 pa. As well as this, costs associated with membership must be affordable at less than or equal to £520pa. If not provision for those who can't afford it will be made.

A member who plays cricket for the Club shall pay a fee for each match played.

7. Directors

The directors of the Club shall be:

The Chair (who shall carry a casting vote)

The Honorary Secretary
The Honorary Treasurer

Directors shall be elected annually at the AGM or appointed by the Directors during the year in the event of a casual vacancy. All directors shall retire each year but be eligible for re-election at the AGM if willing to stand.

The Directors of the Club shall be responsible for ensuring that the Club operates within its Rules and for the appointment of sub-committees or action groups, as necessary. The terms of reference of each sub-committee or action group will be set out by the Directors of the Club in a Management Plan.

8. Management Committee

The Club will be managed through the Management Committee consisting of:

The Chair (who shall carry a casting vote)
The Honorary Secretary
The Honorary Treasurer
The Cricket Manager
The Welfare Officer
The Chair of the Colts
The Publicity Officer
Co-opted members, as deemed appropriate.

Only these posts will have the right to vote at meetings of the Management Committee. The Management Committee meetings will be convened by the Honorary Secretary of the Club and held no less than eight times per year.

The quorum required for business to be agreed at Management Committee meetings will be four.

The Management Committee will be responsible for adopting new policy, codes of practice and operational processes that are not covered by or affected by the Articles of Association of the Club.

The Management Committee shall have the power to make temporary appointments if, for whatever reason, any position should become vacant during the year.

The Management Committee shall recommend to the AGM the appointment of President (who will be a member of the club) and Honorary Members.

The Management Committee will have powers to appoint advisers to the Management Committee as necessary to fulfil its business.

9. Finance

All Club monies will be banked in an account/accounts held in the name of the Club.

The Honorary Treasurer will be responsible for the finances of the Club.

A statement of annual accounts will be presented by the Honorary Treasurer at the AGM, which has been subject to a review by a suitable person who is not a member of the Management Committee of the Club.

Any cheques drawn against Club funds should hold the signatures of the Honorary Treasurer together with the signature of any one of the other directors. Any payment made by electronic means shall be raised by the Honorary Treasurer and authorised by any one of the other directors

Any surpluses or assets may not be distributed and must be re-invested in the Club for the purpose of its cricketing aims.

10. General Meetings

An Annual General Meeting (AGM) of the Club will be held each calendar year.

All members are entitled to attend the AGM. The only members who are entitled to vote at an AGM are Senior, Social, Active Supporting and Honorary members.

The Honorary Secretary shall arrange for notice of the AGM to be circulated to all members eligible to vote not less than 14 days before the date of the meeting.

The AGM will receive reports from appropriate directors of the Management Committee and a statement of the approved accounts.

Elections of the Directors are to take place at the AGM.

Any other business required to be transacted by Articles of Association of the Club will take place at the AGM.

All Management Committee recommendations for the appointment of President and Honorary members shall be ratified at the AGM.

The quorum for AGMs will be 20 members or 25% of the voting membership, whichever is the smaller.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

In addition, an EGM can also be called at the request of the membership, provided written notice signed by at least 10 voting members is submitted to the Honorary Secretary, who shall then call an EGM within 28 days of receipt of the request.

Members unable to attend an AGM or EGM are eligible to apply for a proxy vote. Applications should be received by the Honorary Secretary 7 days before the date of the meeting.

11. Discipline and appeals

The Directors of the Club shall be responsible for disciplinary hearings of members who infringe the Rules and/or the established codes of conduct adopted by the Club. All concerns, allegations or reports of poor

practice/abuse relating to the welfare of children and young people shall be recorded and responded to swiftly and appropriately in accordance with the Club's child protection policy and procedures.

The Club's Welfare Officer is the lead contact for all members in the event of any issues concerning children or vulnerable adults.

Complaints, not dealt with appropriately at the time, regarding the behaviour of members should be presented and submitted in writing to the Honorary Secretary. The Directors of the Club shall meet to hear complaints within 14 days of a written complaint being lodged.

The Directors have the power to take appropriate disciplinary action including suspension, and termination of membership, as appropriate. The Directors of the Club have sole discretion in determining when the disciplinary action should commence. The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There shall be the right of appeal following disciplinary action being announced. Such appeals should be lodged with the Honorary Secretary within seven days of the issue of notification. The Management Committee shall consider the appeal within 14 days of the Honorary Secretary receiving the appeal.

12. Dissolution/Amalgamation

Resolution to dissolve the Club must be voted for by 60% of the Management Committee. Notification must then be given to the full membership with a minimum of 28 days notice. The resolution can only be passed at an AGM or EGM through a majority of votes cast.

Amalgamation with another cricket club shall be subject to the same voting process as dissolution.

In the event of dissolution of the Club, any assets held directly or in trust that remain after the satisfaction of all debts and liabilities shall not be paid to or distributed among the members of the Club, but shall be given or transferred to one or more of the following approved sporting or charitable bodies:

- a registered charitable organisation(s)
- another club that is a registered CASC
- the sports national governing body for use by them for related community sports

13. Amendments to the Rules

The Rules may be made, varied or revoked by the Directors from time to time or by voting members in general meetings.